

CURVE LAKE, ONTARIO K0L 1R0  
**NEWSLETTER**

**JANUARY 13, 2006**

**NOTE:** UNLESS OTHERWISE SPECIFIED, NOTICES AND/OR OTHER ARTICLES CONTAINED IN THE CURVE LAKE FIRST NATION NEWSLETTER ARE AT THE REQUEST OF INDIVIDUALS. IT SHOULD NOT BE ASSUMED THAT THESE ISSUES ARE SUPPORTED BY, OR REPRESENT THE VIEWS OF CHIEF AND COUNCIL. UNLESS OTHERWISE SPECIFIED, SERVICES LISTED IN THE CURVE LAKE FIRST NATION NEWSLETTER ARE SPECIFICALLY FOR CURVE LAKE MEMBERS ONLY.

**COUNCIL MEETING**

THE NEXT REGULAR COUNCIL MEETING WILL BE HELD ON MONDAY, JANUARY 23 AT 7:00 P.M. IN THE COUNCIL CHAMBERS OF THE GOVERNMENT SERVICES BUILDING.

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**CAUTION!!!**

ANYONE DRIVING ON THE LAKE, WHETHER BY CAR, SNOWMOBILES OR ATV, SHOULD BE CAREFUL. DUE TO THE MILD WEATHER CONDITIONS, THE ICE MAY NOT BE AS SAFE AS WE THINK.

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**SENIOR CITIZEN'S CENTRE LUNCHEON**

WEDNESDAY, JANUARY 25

12:00 NOON.

MENU: "IT'S A SURPRISE"

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**RON WAKEGIJIG**

RON WILL BE AT THE SENIOR CITIZEN'S BUILDING ON JANUARY 28<sup>TH</sup> AND 29<sup>TH</sup>. SPACES FILL UP QUICKLY SO TO AVOID DISAPPOINTMENT CALL GLORIA 657-8010 EARLY TO BOOK AN APPOINTMENT

**NDP INFORMATION MEETING**

LINDA SLAVIN, NDP CANDIDATE WILL BE HOLDING AN INFORMATION SESSION AT THE COMMUNITY CENTRE JANUARY 20 FROM 7:00 P.M. – 8:30 P.M. SNACKS AND REFRESHMENTS WILL BE SERVED.

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**CHRISTMAS TREE PICK-UP**

CHRISTMAS TREES WILL BE PICKED UP EVERY TUESDAY IN JANUARY.

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**POST RATIFICATION ANALYSIS SURVEY**

THE UAC HAS CONTRACTED WITH IPSO-REID TO CONDUCT A POST RATIFICATION ANALYSIS SURVEY. A RANDOM SAMPLING OF FIRST NATION MEMBERS WILL BE CONTACTED BY TELEPHONE TO ANSWER SURVEY QUESTIONS WITH RESPECT TO THE SELF GOVERNMENT VOTE. THIS IS COMPLETELY VOLUNTARY. IF YOU ARE CONTACTED AND DO NOT WANT TO PARTICIPATE, SIMPLY ADVISE THE CALLER THAT YOU DO NOT WISH TO TAKE PART IN THE SURVEY. SHOULD YOU HAVE ANY QUESTIONS REGARDING THE SURVEY, PLEASE CONTACT COUNCILLOR ROBERT PIERSON OR KATHY MCCUE @ 657-8045



*A Very Special Thank You*

*We would like to send a Special Heartfelt Thank You to all of our family and friends for all of your on-going support, prayers, generosity and acts of kindness shown during the illness and on the passing of a very dear Companion, Mother, Grandmother, Sister, Aunt and Friend, our "Barbara".*

*Also, a very special Thank You to Everyone who donated all the Food for the Luncheons at the Community Centre and to the Girls who prepared the Luncheon.*

*Your Acts of Kindness is greatly appreciated.*

*Again, Chi Miigwech Everyone.*

*Leon & All of Barbara's Family*



Curve Lake First Nation School staff would like to take this opportunity to thank the businesses who contributed prizes for the raffle table at our Christmas concert.



# Kchi Miigwetch !



\*Chad's Open Kitchen - Assorted candy and treat basket

\*Chrysalis - T-shirt

\*Smoke Signals, Ian and Carol Knott - Mink Blanket

\*Garfield's Convenience - Snowman Christmas ornament

\*Alan Fawn and Sons Contracting - Tim Horton's Gift Certificates

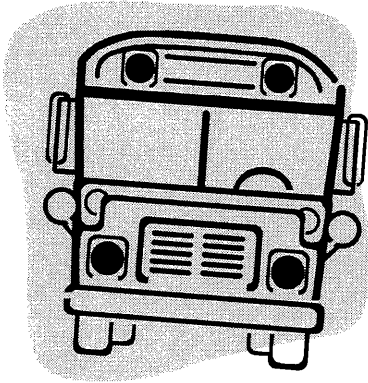
\*D and D Plumbing - Decorative Table Runner

\*Norm's Cash and Carry, Peterborough - Classic Massage Shower

hand set

*\*Merry Christmas and Happy New Year to all!\**





**REMINDER ....**

## **SCHOOL BUS CANCELLATIONS**

**Where inclement weather or  
other circumstances require that  
our school bus runs be cancelled**

**.....**

**Ellwood Hamilton Buslines will  
announce on all local radio  
stations that “Curve Lake Runs”  
“1, 2 or 3” are cancelled if such is  
the case – often, they simply say  
“All Curve Lake Runs”.**

- 1 – Wendy’s run to Ridpath**
- 2 – LDSS School Bus**
- 3 - Curve Lake School Bus**



CURVE LAKE, ONTARIO K0L1R0

## REQUEST FOR PROPOSALS "ELECTORAL OFFICER"

### FOR THE UPCOMING CURVE LAKE FIRST NATION 2006 ELECTION

Curve Lake First Nation requires the services of an Electoral Officer for the Upcoming 2006 Election of Chief and Council.

Proposals are now being accepted and must include:

- Copy of Certificate confirming that the applicant has completed the Indian Act Election Training Course.
- Statement of the applicant's experience as Electoral Officer or Deputy Electoral Officer
- A Budget for serving as Electoral Officer, including fees and other expenses.
- A statement of resources and information that the applicant would require from Curve Lake First Nation

Completed Proposals should be submitted to:

Kathy McCue, General Manager  
Curve Lake First Nation Government Services Building  
Curve Lake, Ontario K0L 1R0  
Phone: 705-657-8045 Fax: 705-657-8708

Only those Proposals received by Wednesday, January 26, 2006 at 4:00 p.m. will be considered.



## Employment Opportunity

As outlined in the Curve Lake First Nation Employment Policy, applications from the members of the Curve Lake First Nation are now being accepted for the following contract position.

### **POSITION: *Manager, External Day Care Revenues***

This position will report to, and works under the direction of the Day Care Services Coordinator. At times, may have to provide reports directly to health and family services committee or the economic development committee.

This position is responsible for generating income for the Curve Lake Day Care Center outside of their normal course of business. The person will develop, manage and operate NMJK Enterprises, a business intended to sell Ojibwe based learning products.

NMJK Enterprises has a fully developed business plan that will provide direction and guidance. Additional guidance will be provided by business professionals and the Day Care Services Coordinator. Overall job performance will be based on the financial benefits that accrue to the Day Care Centre as a result of this position.

### **DUTIES:**

#### **1. Training Phase (4 weeks)**

##### **(a) Skills Development - 2 Days**

- < Computer system setup
- < Printer setup
- < Laminator setup
- < Office, Table, Chairs set up

##### **(b) Product Production - 3 Days**

- < Developing final product with new equipment
- < Produce products
- < Determine best shipping practices
- < Determining efficient production

##### **(c) Ordering System Development - 2 Days**

- < Develop the paper trail for orders through the process
- < Identify needs, develop the structure
- < develop procedures for order production

##### **(d) Financial Documentation - 5 Days**

- < Develop chart of accounts
- < confirm reporting structure with FN finance department
- < identify taxation reporting requirements
- < learn accounting software (as it pertains directly to company)
- < identify financial reports to be generated for management

**(e) Financial Reporting - 3 Days**

- < Understand financial processes
- < Develop financial reporting policies (in accordance with FN finance)
- < Gain increased understanding of financial tactics

**(f) Time Management And Process Development - 2 Days**

- < Develop policy and procedure manual to assist in understanding day to day requirements
- < Develop a timetable and daily schedule allowing for all activities to be completed efficiently

**(g) Sales Strategy Development and Implementation - 3 Days**

- < Develop sales strategy, initiate operations and develop current in house leads
- < Initiate sales plan

**2. Business Plan Execution**

This position will be responsible for the following functions:

**(h) Sales**

This position is responsible for the following sales activities:

- < Develop sales tools to be used in generating revenues for the company.
- < Develop a contact list of actual and potential clients for the company.
- < Create or assist in the creation of all marketing materials, the development of a price list, and product descriptions for each product offering.
- < Generate sales volume that is either equal to or greater than those developed in the three year business plan for the company.

**(b) Order Processing**

- < Create an order process workflow for the company.
- < Develop order forms to be used to process and manage orders from customers.
- < Manufacture and assemble all product based on received orders.
- < Package all orders for safe shipping.
- < Understand how to safely and efficiently operate all equipment.
- < Process orders as quickly as possible with a target of delivery of no more than five working days following an order.

**(c) Shipping and Receiving**

- < Responsible for the safe and efficient shipping of products to customers.
- < Responsible for all shipments leaving the company.
- < Responsible for all supplies and mail received by the company.

**(d) New Product Development**

- < Responsible for creating new product development workshops with the day care staff.
- < Responsible for test marketing new products.
- < Responsible for adding new products to the line that will generate increased revenues for the company.

**3. Other Management Duties**

- < Take part in the hiring and day to day management of additional employees within the revenue generating area of the day care.
- < Act as supervisor to any additional staff that may be hired.
- < To work with the day care services coordinator to effectively manage operating budgets.
- < Any other duties pertaining to the generation of revenues as directed by their supervisor.

